

HELLSGATE FIRE DISTRICT
FIRE BOARD
REGULAR MEETING
MARCH 9, 2011
MINUTES

1. CALL TO ORDER

Chairman Richard Pinkerton called the Fire Board Meeting to order on Wednesday March 9, 2011 at 5:30p.m. at the Hellsgate Fire Department Station 21, 80 S. Walters Lane, Star Valley, AZ.

2. ROLL CALL

Members Present: Board Chairman Richard Pinkerton, Board Vice Chairman Charlie Conover, Board Clerk Gayle Fitch, Member Gloria Alliger and Member Larry Cory

Members Absent: None

Staff: Business Manager Angie Lecher, Administrative Assistant Karen Carlen, Captain Richard Heron, Captain Wisner, Captain Lecher

Public: Nick Fitch, Matt Highstreet, Len Trujillo & Family, John Jackson, Other members of the public

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. Regular Meeting of February 9, 2011

The Board reviewed the minutes and made one correction.

- Board member Cory made a motion to accept the February 9, 2011 Meeting minutes. Board member Conover seconded the motion

AYES: Pinkerton, Conover, Cory, Alliger, Fitch

NAYS: None

Motion: Carried

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5. REPORTS AND CORRESPONDENCE

A. New Releases and Awards

John Jackson, Len Trujillo, Karen Carlen and Angie Lecher were recognized for their years of service. Nick Fitch was promoted to the rank of Captain and Matt Highstreet was promoted to the rank of Lieutenant. Special thank you from Gloria Ratliff to Hellsgate for their help when her home was damaged by broken water pipes.

B. Financial Report-February 2011

AngieLecher discussed the financial report with the Board

C. Chief's Report

Captain Heron read the Chief's report to the Board and discussed Wildland fire issues

D. Fireflies Report

None

6. UNFINISHED BUSINESS:

A. **Job Performance:** The Board reviewed and discussed examples of job performance assessment tools. The Board decided to form a sub-committee to draft an evaluation form. Gloria Alliger and Gail Fitch will meet to draft the job performance evaluation tool.

- Board member Fitch made a motion to table this item pending sub-committee review. Seconded by Alliger.

AYES: Pinkerton, Conover, Cory, Alliger, Fitch

NAYS: None

Action: Tabled

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7. NEW BUSINESS

A. First Hearing on sale of surplus equipment. The Board discussed the needs of the department in regards to the equipment and vehicles currently in our inventory. The Board has asked that Chief Hatch research the Kelly Blue Book value on the equipment that is being considered for sale and report these values at the next meeting.

Discussion only

B. Board Member Code of Conduct. The Board reviewed an example of conduct for Board members. The Board asked Angie to draft a booklet and call it, Board member Ethics Hand Book. Once the booklet is completed it will be added as an addendum to the Board Hand Book. The Board asked Angie to research how to remove a Board member from their position.

Discussion only

8. CALL TO THE PUBLIC

Chairman Pinkerton made a call to the Public.

It was noted by a member of the Public the new Fire Chief of Huston Mesa is Chief Mark Essre.

9. ADJOURNMENT

- Board member Alliger made a motion to adjourn the meeting seconded by Cory

AYES: Pinkerton, Conover, Cory, Alliger, Fitch

NAYS: None

MEETING ADJOURNED AT 6:48pm

GF/kc

Gayle Fitch, Clerk _____ **Date** _____